

How we keep your data safe (1 page)

Forward this to anyone — your accountant, a developer, a partner. No strings.

Access

- I work through **dedicated service accounts** with the minimum permissions needed.
- **No passwords over chat/WhatsApp**. Access is granted by you, in your own admin panel.
- Access is **revoked cleanly after handover** — you can remove it yourself anytime.

Data location & scope

- Hosting and databases stay **within the EU**.
- An AI assistant collects **only what's needed** (e.g. enquiry type, topic, contact) — never sensitive records. Decisions stay with you/your team.
- Where technically possible, provider settings prevent your data being used to train public models.

Control & oversight

- **Human-in-the-loop**: nothing sends, publishes or deploys without your approval.
- **Logs on request**: who did what, when — so any review or audit is straightforward.

Agreements

- For anything touching personal data, we sign a standard **data-processing agreement (verwerkersovereenkomst / AVG)** stating what is processed, why, and for how long.

No lock-in

- Built on tools you already own (Workspace, Notion, Make/Zapier, a VPS).
- You receive a **README** and can hand the system to any developer. This is never a trap.